

# Meeting Minutes of the Governor's Council on Substance Abuse Prevention and Treatment Prevention Subcommittee

## Thursday, December 18, 2025, Approved

### Attendees:

**Subcommittee Members Attending:** Tahnee Bryant, Stephanie Hayes (co-chair), Elizabeth Shahan

**Subcommittee Members Not Attending:** Michele Bowles, Christina Chill, Tammy Collins, Lori Garrett-Bumba, Nancy Hoffman, Jenny Lancaster, Greg Puckett, Gig Robinson, Amy Saunders (co-chair)

**Guests Attending:** Juliana Curry, Maci Lunsford, Chris Mickey, Teresa Mills, Jessica Whitmore  
**Office of Drug Control Policy (ODCP) Staff Attending:** Olivia Fox

**State Opioid Response (SOR) Staff Attending:** Renee Harris

**State Opioid Response (SOR) Regional Coordinators Attending:** Barbra Masih

**Marshall University Staff Attending:** Bradley McCoy

### Opening:

Stephanie Hayes provided welcome and opening remarks of this meeting of the Governor's Council on Substance Abuse Prevention and Treatment, Prevention Subcommittee. The meeting was called to order on Thursday, December 18, 2025 and was conducted by Google Meet conference. Stephanie Hayes approved the November 20, 2025 meeting minutes and there was no further discussion. The purpose of this meeting was to discuss 2025 Quarter 4 key performance indicator (KPI) completion.

### Agenda Items:

#### 2025 KPI Completion and Quarter 4 Progress Report

- **Goal 1, Strategy 1, KPI 1:** 100%, At least 20 prevention coalitions were trained on the Community Readiness Model, and this was completed in Quarter 2.
- **Goal 1, Strategy 1, KPI 2:** 100%, The Subcommittee completed KPI 2 in Quarter 3 which facilitated baseline assessments in at least 20 communities across the state. Community Readiness Assessments were completed in all 55 counties.
- **Goal 1, Strategy 1, KPI 3:** 100%, The Subcommittee provided resources to develop a community plan to increase readiness. They completed this in Quarter 3.
- **Goal 2, Strategy 1, KPI 1:** 100%, The Subcommittee collaborated with organizations in Quarter 2 to assist in drafting updated policy recommendations.
- **Goal 2, Strategy 1, KPI 2:** 100%, The Subcommittee participated in RAZE events and determined peer-to-peer community meetings is beneficial to understanding individualized local county ordinances.
- **Goal 2, Strategy 1, KPI 3:** 100%, In cooperation with universities, the RAZE youth ambassadors were able to engage with coalitions.
- **Goal 2, Strategy 1, KPI 4:** 100%, The events were tracked online to establish a baseline number which allowed the data tracking for community members and coalitions engaged. Hope In Action created a mini coalition academy with 10 graduates.

- **Goal 2, Strategy 2, KPI 1:** 100%, A training curriculum was developed and completed in Quarter 2 around advocacy strategies. It can be accessed at <https://www.healtheknowledge.org/login/index.php>
- **Goal 2, Strategy 2, KPI 2:** 100%, Trainings were conducted in collaboration with the West Virginia Center on Budget and Policy (WVCBP) focused on prevention. Seth Distefano, the Senior Policy Outreach Coordinator for WVCBP presented Legislative Basics with 30 attendees, Understanding the Budget with 25 attendees, and Working with Your Legislature with 26 attendees. These training courses were recorded and available on the Prevention website. Along with the three training courses, training was provided about the Clearinghouse regarding most and least mechanisms. The Bureau for Behavioral Health (BBH) presented at the school-based mental health workforce conference regarding the clearinghouse.
- **Goal 2, Strategy 2, KPI 3:** 100%, Skills training and certification standards have shown improvement. Evaluation components are completed for all available trainings. These courses are to prepare for certifications. Applications are successful and have almost tripled in completion rate.
- **Goal 3, Strategy 1, KPI 1:** 100%, The Subcommittee has selected 3 topics. The three topics are suicide prevention, substance use prevention, and sexual abuse prevention.
- **Goal 3, Strategy 1, KPI 2:** 40%, The training materials are in creation for 2026.
- **Goal 3, Strategy 1, KPI 3:** 40%, There is a best practice method being documented. These training methods are in development and will be distributed in the 2026 State Plan.
- **Goal 3, Strategy 1, KPI 4:** 0%, The survey is being developed.
- **Goal 4, Strategy 1, KPI 1:** 100%, Prevention Specialist Application and recertification is updated along with a Prevention Specialist manual. These resources are available online at [wvbcapp.org](http://wvbcapp.org).
- **Goal 4, Strategy 1, KPI 2:** 100%, Marshall University Research Corporation (MURC) and the Bureau for Behavioral Health (BBH) partnered with Central East Prevention Technology Transfer Center (PTTC) Network to develop a Prevention Onboarding and Orientation Guide. It is available at [https://pttcnetwork.org/products\\_and\\_resources/west-virginia-prevention-specialist-onboarding-and-orientation-roadmap/](https://pttcnetwork.org/products_and_resources/west-virginia-prevention-specialist-onboarding-and-orientation-roadmap/)

#### **Additional Discussion**

- Prevention Day is scheduled for January 26, 2026. Vendor registration is open and is available online at Health and Hope's website.

#### **Adjournment:**

Stephanie closed the meeting by thanking all Subcommittee members for their attendance and participation. The Subcommittee will meet again on Thursday, January 15, 2025, at 9:00 AM.