

Meeting Minutes of the Governor's Council on Substance Abuse Prevention and Treatment Law Enforcement Subcommittee Tuesday, September 9, 2025, Approved

Attendees:

Subcommittee Members: Misty Atkins, Beth Bailey, Lata Menon, Jason Milton, Shawn Schwertfeger (chair), Brad Story

Subcommittee Members Not Attending: Adam Crawford, Julie Lockhart, Errol Randle, Kevin Williams

State Opioid Response (SOR) Regional Coordinators Attending: Adrienne Brubaker, Jill Poe, Kimberly Shoemake

Office of Drug Control Policy Staff Attending: Justin Smith

Marshall University Staff: Bradley McCoy

Opening:

Chief Shawn Schwertfeger (Chair) provided welcome and opening remarks of this meeting of the Governor's Council on Substance Abuse Prevention and Treatment, Law Enforcement Subcommittee. The meeting was called to order on Tuesday, September 9, 2025, and was conducted by Google Meet conference. A quorum was present to approve the August 2025 meeting minutes. Lata Menon made a motion to approve the minutes, and Brad Story seconded the motion. There was no further discussion. The motion passed with all in favor, and none opposed. The purpose of this meeting was to discuss the 2025 key performance indicator (KPI) status and progress.

Agenda Items:

2025 KPI Updates and Quarterly Progress Reporting

- Chief Shawn Schwertfeger, Lata Menon, and Misty Atkins will send any additional information for September reporting to update percentages of completion for the Quarter 3 Progress Report due on September 26, 2025.
- **Goal 1, Strategy 1, KPI 1:** Lata Menon is continuing to send updates about the number of CIT trainings held for the year. This KPI has been met already but continues to be ongoing.
- **Goal 1, Strategy 1, KPI 2:** Lata Menon is sending the county representation for those trained in CIT. Beth Bailey and Jess Gundy have information for county-by-county law enforcement training on substance use disorder outside of CIT.
- **Goal 2, Strategy 1, KPI 1:** This KPI is ongoing with notifications being sent and ODCP presenting it at conferences and the CIT Summit.
- **Goal 2, Strategy 1, KPI 2:** There have been 32 spike alert notifications sent as of September 3, 2025.
- **Goal 2, Strategy 1, KPI 3:** Errol Randle has ongoing training on ODMAP at all of his emotional intelligence training and he continues to submit a monthly update of all those trained.

- **Goal 3, Strategy 1, KPI 1:** ACEs training was done for 150 attendees at PRO conference on July 29, 2025. Emergency Planning Conference in September will have social determinants of health training and ACEs training by the Child Advocacy Network. Lata is sending more CIT related training numbers. Lata and Chief Schwertfeger presented at the Northern Panhandle Harm Reduction Summit on Police and Peers last week.
- **Goal 3, Strategy 1, KPI 2:** Lata and Beth Bailey have information about county representation of those trained.
- **Goal 4, Strategy 1, KPI 1:** Misty Atkins presented at the McDowell County School Safety Conference with 80 more people trained in Handle With Care on August 14, 2025.
- **Goal 4, Strategy 1, KPI 2:** No updates.

Community Conversations

- Bradley McCoy provided an overview of Community Conversations and the schedule. The virtual meetings have already been completed. Additional in-person meetings will be held on the following:
 - Tuesday September 9th 3:45-5:15 (Charleston, WV)
 - Thursday September 11th 6:00-8:00 (Logan, WV)
 - Monday September 15th 4:00-6:00 (Moorefield, WV)
 - Tuesday September 16th (4:00-6:00) Wheeling (WV)

Fall Planning

- The Subcommittee will use their October meeting to discuss the 2026 State Plan and their November meeting to finalize it before it is due on November 14, 2025.

Additional Discussion:

- None.

Adjournment:

Chief Schwertfeger closed the meeting by thanking all Subcommittee members for their attendance and participation. The Subcommittee will meet again on Tuesday, October 14, 2025 at 9:00 AM.